**Apprentice Retailer and assist in Medicines Counter Assistant (London SE25)**

**REF: FC**

**Apprenticeship summary**

**Apprenticeship standard Retailer Level 2 (Plus Medicine Counter Assistant)**

**Annual wage - £13,977.60**

**Working week - Monday - Friday between 10am-8pm and every other Saturday 8.30-6:00pm. (42 Hour week)**

***Retail assistant required as a Counter Service Assistant for busy Pharmacy in South Norwood. Serving customers, making sales and various retailing duties as well as assisting the pharmacist. Great opportunity to progress!***

**Counter service assistants will greet, serve and take payment from customers.**

**Your job role will include:**

* Serving customers and making sales
* Operating the cash register
* Handling money transactions
* Stock Control
* Merchandising & display
* Maintaining professional appearance of shop
* Ordering, receiving and managing stock
* Undergo relevant training
* Work as part of a team
* Receive, record, and store medications coming into the pharmacy
* Maintains stock of prescription medications and informs pharmacist of inventory needs

**What training will the apprentice take and what qualification will the apprentice get at the end?**

Full training will be given leading to a recognised Retailer Apprenticeship Standard Level 2 Qualification

As you will be involved in the sale of over-the-counter medicine you may also undertake an accredited medicines counter assistant course and will work under the supervision of a pharmacist.

Full on-the-job training will be delivered

Off-the-job training will be supported by our training provider - Davidson Training UK Ltd

You will complete the Functional Skills in maths and English up to and including Level 2 (if you don't already hold the equivalent)

All training will be delivered within the workplace during working hours

**What is the expected career progression after this apprenticeship?**

We are looking for a candidate that wants to progress within healthcare.

**Desired skills and personal qualities**

* Communication skills
* Attention to detail
* Organisation skills
* Customer care skills
* Problem solving skills
* Number skills
* Logical
* Team working
* Patience
* Reliable
* Presentable
* A polite and friendly manner
* Flexibility
* Ability to work under pressure
* Good Listener
* Discreet
* Mathematical Skills
* Pleasant & tactful manner
* Self-motivated and efficient

**Qualifications**

* GCSE or equivalent English (Grade A\*- C or 4-9) desirable
* GCSE or equivalent Maths (Grade A\*- C or 4-9) desirable

**Things to consider**

Job involves long periods of activity. We have many elderly customers, and they need to be treated with kindness and tolerance. As well as completing your retailer Standard Apprenticeship, you may also be able to complete the Medicines Counter Assistant online training course.

**About the employer**

Fishers Chemist was established in 1910 and has been in present ownership for nearly 50 years. Throughout that time our over- riding aim has been to provide the best possible customer service and patient care. This is demonstrated by the fact that we were the first pharmacy in the country to receive a Customer First Award. We also have an Investors in People Award, an ISO 9001 accreditation and won the Chemist & Druggist "Pharmacy Team of the Year" award in 2010. With over 30 staff including 6 pharmacists and more than a dozen dispensers we have one of the busiest dispensaries in the area and provide a large range of services to the local community.