

Davidson Training UK Ltd

Supply Chain Warehouse Operative

Apprenticeship Standard Level 2



PHOTO: IHRIT CARDY/GETTY

Supply chain warehouse operatives work in a variety of warehouse environments. Work activities include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records/documentation and cleaning. They are required to safely use a range of equipment, machinery and vehicles, as relevant to their role and setting. This could include mechanical racking systems, materials handling equipment (MHE) or forklift trucks.



CORE KNOWLEDGE/SKILLS INCLUDE

- Safe and controlled driving and/or operating techniques relating to materials handling equipment and operating vehicles safely including use and position vehicle fitted equipment.
- Safely and efficiently move, handle, pack and unpack different items.
- The environmental impact of the industry and how it can be minimised/manage waste effectively.
- Safe use of equipment and machinery/load and unload items
- How to use warehouse systems and processes relating to packaging, moving and receiving stock and select, prepare and use most appropriate packaging materials.
- How to use relevant IT, technology and systems /procedures to record receiving/stowing goods.
- Relevant regulation and legislation governing the Supply Chain Industry
- The importance of delivering excellent customer service
- The vision, objectives and brand of the organisation
- Communicate effectively
- Work as part of a team
- Demonstrate integrity, credibility, positivity and honesty.
- Proposed and actual changes to systems, processes and technology

Supply Chain Warehouse Operative Apprenticeship Standard Level 2

Level 2 Functional Skills in Maths (if no prior exemption)

Level 2 Functional Skills in English (if no prior exemption)

This is a level 2 apprenticeship standard that has a minimum duration of 12 months.

The apprenticeship provides a highly transferable set of knowledge, skills and behaviours.

Supply chain warehouse operatives communicate with a wide range of people and customers. They have a passion to meet customers' expectations by providing a quality service that encourages repeat business. Individuals in this role are highly competent in using industry recognised systems and associated services (e.g. traffic/warehouse management systems) and will be able to work under pressure to tight deadlines.

A supply chain warehouse operative will often be required to be flexible and work shifts including 4-on-4-off, days, nights, evenings and weekends.

Apprentices will be assessed on their knowledge, skills and behaviours throughout the apprenticeship and supported by visits from a trainer at least every 4 weeks. Training will also take place online and via Teams, Zoom or similar platforms.

Throughout the period of learning and development, the apprentice will meet with the employer and trainer to record their progress against the standard. At these reviews, the employer and trainer assessor will: set learning goals, track the apprentice's progress and make any required and agreed changes to their development plan and coordinate 20% of the apprentice's time being spent in off-the-job training.

END POINT ASSESSMENT

End-point assessment (EPA) is an assessment of the knowledge, skills and behaviours that the apprentice has learned throughout an apprenticeship, which confirms that they are occupationally competent.

The end-point assessment for Supply Chain Warehouse Operative is made up of 2 components that can be taken in any order.

- 1-hour knowledge and behaviours test consisting of structured, short-answer and scenario-based questions worth a total of 20 marks.
- 1-hour practical assessment.



KNOWLEDGE AND BEHAVIOURS TEST

The knowledge test will assess the apprentice's knowledge and behaviours.

The knowledge and behaviours test may be paper-based or delivered online and should be taken in a 'controlled' environment. The knowledge test will include enough questions to assess the apprentice's understanding of all knowledge based learning outcomes, including at least 2 scenario-based short answer questions replicating a real situation that the Warehouse Operative could come up against. These scenario based questions will assess how an apprentice would deal with a particular situation relevant to their role.

PRACTICAL ASSESSMENT

The practical assessment will assess the apprentice's skills and behaviours.

The practical assessment will be observed by an independent assessor who will make a judgement on whether the apprentice is competent to carry out the practical aspects of their job role.

In some settings a simulated scenario may be more appropriate. In this situation the candidate should be given a task or job sheet as they would on a normal given day and a situation created in the warehouse, whereby the learner can demonstrate all required skills of the role.



Non-Levy Paying Employers (With less than 50 employees)

This apprenticeship is fully funded by the government if you have **LESS** than 50 employees and the apprentice is aged 16-18 or the apprentice is 19-24 and has previously been in care or has a Local Authority Education and Health Care Plan.

Otherwise there is a charge of £150 which can be paid over the first 5 months of the apprenticeship or in full at the start

Non-Levy Paying Employers—(With 50 or more employees) £150.00

This apprenticeship costs £3,000 and is funded by both the employer and the government. The government will pay 95% (£2,850) of the cost. This can be paid monthly over the first 5 months of the apprenticeship or in full at the start

Levy Paying Employers—£3,000.00

This apprenticeship costs £3,000 which is funded from the employer's levy pot via the Apprenticeship Service over the course of the apprenticeship.

Why choose Davidson Training UK Ltd?

Based in Essex, we cover the South East of England, East of England, Essex and London. Davidson Training has a proven track record of successfully delivering innovative training to thousands of apprentices and employers for 22 years. We are dedicated to supporting our apprentices and employers, improving organisation's development opportunities and apprentices career development.

Are you interested? Do you have any questions?

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